

Profile & Defaults

Personal data to be set

Profile & Defaults

General Interests | **My Profile** | **Change Password** | **Defaults** | **Addresses**

Your email address will be used to resolve forgotten passwords and for order notifications when requested.

Username
schmimle (Melanie Schmidt)

Current Password*
|

Business Phone* | **Fax**
123-345-6789 | ###-###-####

Date Format | **E-mail Address***
MM/dd/yyyy | schmimle@schaeffler.co

Email Preference
 HTML Plain Text

Administrative Email
 Allow Email From Administrators

Choose a Security Question | **Security Question Answer***
In which city did you have your first job? | Nürnberg

Update Changes

change password

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Username
schmimle

Current Password*
|

New Password* | **Re-enter New Password***
| |

Update Changes

Note: The password must be at least six characters long and contain at least two letters and one number. Do not use special characters, such as *, \$, @, ', ", #, &, and ?.

Your password will be changed immediately after you save changes.

Defaults for sending orders to be set:

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Changes made here will be reflected in the order entry process. Likewise changes to settings or defaults in order entry will be reflected below.

Item Entry Defaults

Default entry type
Standard Entry

Display requested ship date at line level.
 Check Availability and Pricing By Default

Email Confirmation Defaults

Send email confirmations to schmimle@schaeffler.com
[Click here](#) to change your email address.

Send Email Confirmations When
 When order is submitted
 When order is being processed

Email Preference: HTML
[Click here](#) to change your email preference.

Additional Copy (cc) of email confirmation to
john@work.com, fred@work.com

Default Shipping Options

Ship-to Address
Testbuyer SG
Industriestr. 1
Herzo, . 91074 DEU
(The default address for this account)
[Click Here to Edit Address.](#)

Carrier & Shipment Method
|

Update Changes

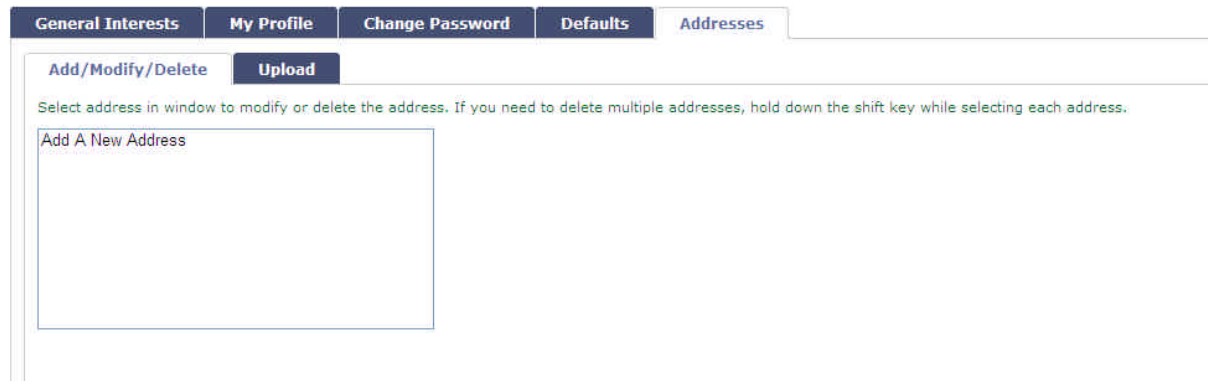
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Add/Modify/Delete **Upload**

Select address in window to modify or delete the address. If you need to delete multiple addresses, hold down the shift key while selecting each address.

Add A New Address



All shipping addresses may be maintained here, additionally an upload function is available