

Send Orders

Sending orders is processed in 4 steps. The first step for entering all items is described in the tutorial 'Order Entry and Item Import'.



The shopping cart is reviewed in step 2. The cart can be opened from other sections by clicking directly on the cart icon on top right side.

All data can be reviewed and changed as necessary.

Location-Account Number: TESTBUY 18702 | Catalogs: Schaeffler Online Katalog | Cart: 1 Item(s)

1. Add Items To Order | 2. Review Order | 3. Shipping Options | 4. Submit Order

Part Number	Quantity	Ship From - Stock Quantity (Package Type)	Weight	List Price	Net Price	Extended Price	Show All Detail
6200-C	10	Warehouse: 2,745 (1 per box)	0.031 kg	EUR 7,72	EUR 1,47	EUR 14,70	Detail

Requested Date: 25.05.2012 | Comment: | Description: Rillenkugellager 62, Hauptabmessungen nach DIN 625-1

Approx. Order Weight: 0.31 kg | Total Net Price: EUR 14,70

Buttons: Add More Items, Apply Changes, Apply Changes with Pricing and Availability, Go To Shipping

Changing the shipping data is possible in step 3. the default ship address is displayed, changes can be done via the button **Edit Address**.

Location-Account Number: TESTBUY 18702 | Catalogs: Schaeffler Online Katalog

1. Add Items To Order | 2. Review Order | 3. Shipping Options | 4. Submit Order

Shipping Options

Ship-to Address

Testbuyer SG
Industriestr. 1
Herzo, . 91074 DEU
(The default address for this account.)

Click Here to Edit Address.

Mark for: [input type="text"]

Carrier & Shipment Method: [dropdown]

Review Order

Clear Order

Delete all line items from your order by clicking the Clear Order button below. Choosing Clear Order will return you to the first step of the Order Entry process.

Express Order Submittal

To submit your order without viewing the summary, click the Submit Order button. To Request a quote on the items in your cart, click the Request A Quote button.

Send email confirmations to: thomas.schlichting@schaeffler.com

Purchase Order Number: [input type="text"]

Buttons: Cancel, Save, Submit Order

Orders can be sent in step 3 from the button **Submit Order**

If a summary of the complete order data is required choose Display Summary .

[Add Items To Order](#) [Review Order](#) [Shipping Options](#) [Submit Order](#)

Order Information

Important Notice: Your order is not entered until you click the "Submit Order" button at the bottom of the page. You should receive a confirmation of your submittal immediately, followed by a similar e-mail confirmation within an hour (unless you've selected not to under Order Entry defaults in Profile & Defaults).

Sold-To Address
 Testbuyer SG
 Industriestr. 1
 Herzo, . 91074 DEU

Customer Number: 18702

Shipping Summary

Ship-to Address
 Testbuyer SG
 Industriestr. 1
 Herzo, . 91074 DEU

Mark for:

Order Priority: Normal Order

Carrier & Shipment Method: Not Selected

Freight Payment: acc to agreement

[Edit Shipping](#)

Line Item Summary

Part Number	Quantity	Ship From : Stock Quantity (Package Type)	Weight	List Price	Net Price	Extended Price	Show All Detail
1 6200-C	10	Warehouse (1 per box)	0.031 kg	GBP 5,98	GBP 0,86	GBP 8,60	Detail
Requested Date: 04/26/2012			Description: Radial ball bearings 62, main dimensions to DIN 625-1				
Approx. Order Weight: 0.31 kg						Total Net Price: GBP 8,60	

[Edit Order](#)

Clear Order

Delete all line items from your order by clicking the Clear Order button below. Choosing Clear Order will return you to the first step of the Order Entry process.

[X Clear Order](#)

Order Submittal

Send email confirmations to

Purchase Order Number

[Submit Order](#)

Orders can then be sent using the button [Submit Order](#).

After the order has been sent a summary of all the data will be displayed.

[Add Items To Order](#) [Review Order](#) [Shipping Options](#) [Submit Order](#)



Confirmation

• Thank You. Your Order has been successfully completed.

Order Information

Sold-To Address
 Testbuyer SG
 Industriestr. 1
 Herzo, . 91074 DEU

Customer Number: 18702

[Start A New Order](#)

Shipping Summary

Ship-to Address
 Testbuyer SG
 Industriestr. 1
 Herzo, . 91074 DEU

Mark for:

Order Priority: Normal Order

Carrier & Shipment Method: Not Selected

Freight Payment: acc to agreement

Line Item Summary

Part Number	Quantity	Ship From : Stock Quantity (Package Type)	Weight	List Price	Net Price	Extended Price
1 6200-C	10	Warehouse (1 per box)	0.031 kg	GBP 5,98	GBP 0,86	GBP 8,60
Requested Date: 04/26/2012			Description: Radial ball bearings 62, main dimensions to DIN 625-1			
1 per box Net price each piece: GBP 0,86						
Ship from		In Stock	In Production	Description		
Warehouse		2.831		04/26/2012		